**Date: 2/16/14**

|  |  |
| --- | --- |
| **Group Number and Name** | **December 13-14** |
| **Client/Advisor** | **Office of Sustainability/ Professor Mitra** |
| **Attendees/Role** | **Adam Sunderman, Kyle Johnson, Jared Cook, Fabian Briesmoore** |

# Past week accomplishments

What was done, who did it, and when it was done

|  |
| --- |
| * A Fabian, Adam and Jared met with the client (set up by Adam) for to gather additional requirements. 2/12 * B Fabian and Adam refined screen sketches to present to the customer. 2/10 * C We presented screen sketches to client during the meeting. 2/12 * D All team members meeting with faculty advisor, Professor Mitra on 2/13. * F Kyle looked through previous Project Plans to help us lay out our initial revision. 2/14 |

# Plan for coming week

What to do, who, and when should it be done

|  |
| --- |
| * A Kyle- Set up Atlassian software, work on Project Plan. * B Jared- Update website, work on Project Plan. * C Adam- Work on Project Plan * D Fabian- Work on Project Plan |

# Pending Issues

|  |
| --- |
| * A We are currently determining what the best technology to work between our back-end Java code and front end website is. * B We are working on setting up Atlassian development environment. * C We are working on finishing an initial revision of the Project Plan. * D We are working with the customer to set up a meeting with the bookstore to discuss implementing their database into our system. |

# Individual Contributions

|  |
| --- |
| * A Adam and Fabian finished screen sketches. * B Jared set up website. * C Kyle determined individual requirements to host Atlassian software toolings. |

Individual hourly Contributions

|  |  |  |
| --- | --- | --- |
| **NAME** | **Hours this week** | **HOURS**  **Cumulative** |
| Kyle | 1 | 9 |
| Jared | 3 | 10 |
| Fabian | 3 | 10 |
| Adam | 3 | 10 |

# Comments and extended discussions: