**Date: 2/16/14**

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| **Group Number and Name** | **December 13-14** |
| **Client/Advisor** | **Office of Sustainability/ Professor Mitra** |
| **Attendees/Role** | **Adam Sunderman, Kyle Johnson, Jared Cook, Fabian Briesmoore** |

# Past week accomplishments

What was done, who did it, and when it was done

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| * A Fabian, Adam and Jared met with the client (set up by Adam) for to gather additional requirements. 2/12
* B Fabian and Adam refined screen sketches to present to the customer. 2/10
* C We presented screen sketches to client during the meeting. 2/12
* D All team members meeting with faculty advisor, Professor Mitra on 2/13.
* F Kyle looked through previous Project Plans to help us lay out our initial revision. 2/14
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# Plan for coming week

What to do, who, and when should it be done

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| * A Kyle- Set up Atlassian software, work on Project Plan.
* B Jared- Update website, work on Project Plan.
* C Adam- Work on Project Plan
* D Fabian- Work on Project Plan
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# Pending Issues

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| * A We are currently determining what the best technology to work between our back-end Java code and front end website is.
* B We are working on setting up Atlassian development environment.
* C We are working on finishing an initial revision of the Project Plan.
* D We are working with the customer to set up a meeting with the bookstore to discuss implementing their database into our system.
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# Individual Contributions

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| * A Adam and Fabian finished screen sketches.
* B Jared set up website.
* C Kyle determined individual requirements to host Atlassian software toolings.
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Individual hourly Contributions

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| --- | --- | --- |
| **NAME** | **Hours this week** | **HOURS****Cumulative** |
| Kyle | 1 | 9 |
| Jared | 3 | 10 |
| Fabian | 3 | 10 |
| Adam | 3 | 10 |

# Comments and extended discussions: