**Date: 2/6/14**

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| **Group Number and Name** | **December 13-14** |
| **Client/Advisor** | **Office of Sustainability/ Professor Mitra** |
| **Attendees/Role** | **Kyle Johnson, Adam Sunderman, Jared Cook, Fabian Briesmoore** |

# Past week accomplishments

What was done, who did it, and when it was done

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| * A Fabian, Kyle and Jared met with the client (set up by Adam) for to gather additional requirements. 2/5 * B All team members meeting with faculty advisor, Professor Mitra on 2/6. * C Kyle prioritized the questions for the client meeting on 2/5 and compiled past senior design project documents. * D Jared got the website up and running and added some content by 2/5. * D The team met on 2/6 and discussed different technologies for the application. Initial screen sketches were also drawn. |

# Plan for coming week

What to do, who, and when should it be done

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| * A Kyle- Determine hardware requirements of Atlassian software. Contact Andrew Schmidt, developer lead and architect at Telligen, about technology between front end and back end. Due by next Thursday * B Jared- add more content onto the website by next Thursday. * C Adam and Fabian create final version of initial screen sketches to show the client on Wednesday. |

# Pending Issues

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| * A We are currently determining what the best technology to work between our back-end Java code and front end website is. |

# Individual Contributions

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| * A Adam handled the scheduling of the client meeting. |

Individual hourly Contributions

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| **NAME** | **Hours this week** | **HOURS**  **Cumulative** |
| Kyle | 3 | 8 |
| Jared | 3 | 7 |
| Fabian | 3 | 7 |
| Adam | 3 | 7 |

# Comments and extended discussions: